

Lease Break: Tenant's Intention to Vacate

Tenants Name(s):

Vacating Date:

Property Address:

Forwarding Address:

Mobile: Home Ph:

Bus Ph: Email:

I/We the tenants of the above property hereby give notice to vacate these premises on the vacating date as advised above and acknowledge that:

1. We intend to break our **Fixed Term Lease** - we understand that we must pay all letting fees and marketing costs associated with breaking the Tenancy Agreement along with rent until the premises is leased to a new Tenant.
2. The Residential Tenancies Act provides that a Tenant must not refuse to pay rent on the grounds that the Tenant intends to use the Bond as payment or partial payment of the rent.
3. We must vacate the property on the above date having carried out all necessary cleaning/gardening in line with the Ingoing Inspection and deliver the keys to the office by 9.30am on the following business day.
4. **That to be accepted this form must be signed by all Tenants (*below*).**

1. Tenants Name: Date:

Signature:

2. Tenants Name: Date:

Signature:

3. Tenants Name: Date:

Signature:

Note: Please contact office to ensure we have received this form so that we may process your intention to vacate.