

## Tenant's Intention to Vacate

Date: .....

Vacating Date: .....

Property Address: .....

Forwarding Address: .....

Mobile: ..... Home Phone: .....

Bus Phone: ..... Email: .....

I/We the tenants of the above property hereby give notice to vacate these premises on the vacating date as advised above and acknowledge that:

1. The Residential Tenancies Act provides that a tenant must not refuse to pay rent on the grounds that the tenant intends to use the bond as payment or partial payment of the rent.
2. We must vacate the property on the above date having carried out all necessary cleaning and deliver the keys to the office by 9.30am on the following business day.
3. That notice will be given by Lewis Prior Home Rentals (at least (1) one week prior to the vacating date) of the time set for the final inspection to be carried out at the property.

**4. That to be accepted this form must be signed by all tenants (below)**

I/We have allowed 21 days notice which is a requirement under the Residential Tenancies Act for a **periodic lease**.

**OR**

We intend to break our **fixed term lease** - we understand that we must pay all fees and charges associated with breaking the Tenancy Agreement.

1. Tenants Name ..... Date .....

Signature .....

2. Tenants Name ..... Date .....

Signature .....

3. Tenants Name ..... Date .....

Signature .....

**Note: Please contact office to ensure we have received this form so that we may process your intention to vacate.**